



PATRICK OGAWA
ACTING EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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MEMBERS OF THE BOARD

HILDA L. SOLIS
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MICHAEL D. ANTONOVICH

December 15, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

14 December 15, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

CONFLICT OF INTEREST AND DISCLOSURE CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of Conflict of Interest and Disclosure Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes for the; Los Angeles County Workforce Development Board; Board of Supervisors; Child Support Services Department; Hawthorne School District; Rio Hondo Community College District; and Sulphur Springs School District to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

NEW AGENCY:

(Los Angeles County Workforce Development Board)

- Adopts by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and will use their own unique disclosure categories.
- Designates the following positions as code filers: WDB Member; Executive Director; Deputy Director; and Consultants/New Positions.

SUBSTANTIVE CHANGES:

(Board of Supervisors)

- Revises the code by creating additional disclosure categories and adds, deletes, and changes the titles of numerous positions in the code due to reorganizational changes since the last code revision.

(Child Support Services Department)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A", wording is modified within Category 5.

- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Deletes Attorney IV (Special Assistant to the Director); Head Attorney, Criminal Prosecution Services; Head Attorney, Planning & Training; and Administrative Assistant III due to reorganization.
- Changes the titles of two (2) positions.
- Adds Executive Assistant and Data Processing Manager to the code.

(Hawthorne School District)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A" the wording is modified within Category 5.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Changes the title of one (1) position.
- Adds Chief Business Official-Business Services; Director of Fiscal Services; Director of Pupil Services; Director of Special Education; Director of Special Projects; and Director, Facilities, Maintenance and Operations to the code.

(Rio Hondo Community College District)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Changes the titles of two (2) positions.
- Adds Associate Dean Public Safety; Dean, Career Technical Education; Dean of Counseling and Student Services; Dean, Student Affairs; Director of Accounting; Risk Manager; and Manager, Maintenance & Operations to the code.

(Sulphur Springs School District)

- Exhibit "A", wording is modified within Category 1.
- Changes the titles of two (2) positions.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's

The Honorable Board of Supervisors

12/15/2015

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code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Ogawa". The signature is fluid and cursive, with a long horizontal stroke at the end.

PATRICK OGAWA

Acting Executive Officer, Board of Supervisors

PO:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)
Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730)
by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Director, or his or her designee. The agency shall make and retain a copy of all statements filed by WDB Members, and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD
EXHIBIT "A"**

CATEGORY 1

Persons in this category shall disclose investments, business positions in and income (including gifts, loans and travel payments) from:

- A. Business entities located in Los Angeles County whose primary activity is to train persons for employment with other entities.
- B. Employment agencies located in Los Angeles County.
- C. Any business entity that employs, or plans to employ persons who have received Workforce Innovation and Opportunity Act (WIOA) training for which the WDB was responsible.
- D. Any business entity that receives, or plans to receive, contracts from the WDB directly, or through any of its service providers.

CATEGORY 2

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 3

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the WDB Executive Director (See footnote for clarification.).

LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
WDB Member	1, 2
Executive Director	1, 2
Deputy Director	1, 2
Consultants/New Positions*	3

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE:

Conflict of Interest Code
Of the

LOS ANGELES COUNTY BOARD OF SUPERVISORS

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Officer or his or her designee.

All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all business positions, investments in, and income (including gifts, loans and travel payments) received from any person that is or may be subject to the County's Lobbyist Ordinance, Post government Ordinance, and any designated employee or official who is required to file a Statement of Economic Interests Form 700.

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "A"

CATEGORY 6

Persons in this category shall disclose all business positions, investments in, and/or income (including gifts, loans and travel payments) from businesses that:

- A. Lease, rent or utilize County Civic Center space.
- B. Manufacture, provide or sell service and or equipment/supplies of a type utilized by the department and associated with the job assignment of the designated positions assigned this disclosure category.

CATEGORY 7

Persons in this category shall disclose:

- A. All income (including gifts, loans and travel payments) received from all business partnerships entered into with any person who serves as a hearing officer or neutral for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- B. Business positions, investments in or income (including gifts, loans and travel payments) received from any entity which contracts with the County to provide hearing officers or neutrals for the Los Angeles County Civil Service Commission or the Los Angeles County Employee Relations Commission.
- C. Business positions, investments in or income (including gifts, loans and travel payments) received from any labor union or employee organization registered with or certified by the County of Los Angeles.
- D. Business positions, investments in or income (including gifts, loans and travel payments) received from any company that provides any form of court reporter or transcript preparation services.

CATEGORY 8

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any County employee, any other public employee for whom the Los Angeles County Civil Service Commission serves as Civil Service Commission or Los Angeles County Employee Relations Commission serves as the Employee Relations Commission, any representative or association of any such employee, and business positions or income from any entity owned or controlled by any such employee or his spouse or other financial dependent.

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT "A"

CATEGORY 9

Persons in this category shall disclose:

- A. All business position, investments in, or income (including gifts, loans, and travel payments) from business entities that manufacture, provide or sell services and or supplies of a type utilized by the Los Angeles County Sheriff's Department and or associated with the job assignment of the designated positions assigned to this disclosure category.
- B. Any investments and or income (including gifts, loans, and travel payments) from Los Angeles County Sheriff Department personnel, L.A. County inmates, any representative or association of Sheriff Department personnel and or L.A. County inmates, any for profit, nonprofit entity and or any other organization, or income from any entity owned or controlled by such person or his/her spouse or other financial dependent, if the source is the type that is subject to review, oversight, or inspection by the Office of Inspector General

CATEGORY 10

Person in this category shall disclose all income (including gifts, loans, and travel payments) from Assessment Appeals Board Members/Alternates, and/or Assessment Appeals Hearing Officers.

CATEGORY 11

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency (See footnote in "Exhibit B" for clarification).

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Officer	1, 2, 3
Assistant Executive Officer	1, 2, 3
Deputy Executive Officer, Board Operations, Board of Supervisors (UC)	1, 2, 3
Departmental Chief Information Officer I (UC)	1, 2, 3
Administrative Deputy II (UC)	1, 2, 3
Deputy Executive Officer	1, 2, 3
Head Compliance Officer	1, 2, 3
Program Specialist IV	4
Chief, Commission Services	4
Chief, Board Services	4
Departmental Human Resources Manager II	2, 3
Head Commission Services	4
Head Commission Services, Assessment Appeals Board	1, 2, 3
Head Board Specialist (Assessment Appeals Board) Hearing Officer Program	10
Head Board Specialist (Assessment Appeals Board) Board Support	10
Chief, Assessment Appeals Board	1, 2, 3
Chief, Assessment Appeals Board (Assigned to Conflict of Interests/Lobbyist)	4, 5
Head Board Specialist (Conflict of Interests/ Lobbyist Division)	4, 5

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Executive Director, Office of Child Protection	1, 2, 3
CEOP Executive Director	1, 2, 3
CEOP Deputy Executive Officer	2, 3
County Equity Oversight Panel Member	8
Assessment Hearing Officer	1, 2, 3
Civil Service Commission Hearing Officer	8
Employee Relations Commission Hearing Officer	8
Chief, Civil Service Commission	7
Chief, Employee Relations Commission	7
Executive Director, CCJCC	2, 3
Executive Director, Commission On HIV Health Services, UC	1, 2, 3
Executive Assistant, Citizens Economy & Efficiency Commission (UC)	4
Director, Information Systems Advisory Body	1, 2, 3
Assistant Director, Information Systems Advisory Body	2, 3
Information Technology Specialist II	4
Departmental Finance Manager II	2, 3
Head Board Specialist (Procurement)	4
Senior Board Specialist (Procurement)	4
Intermediate Board Specialist, (Procurement)	4

LOS ANGELES COUNTY BOARD OF SUPERVISORS
EXHIBIT “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Administrative Services Manager I (Building Manager)	6
Administrative Services Manager II	2, 3
Lead Attorney, Children’s Special Investigation Unit	2, 3
Assistant Lead Attorney, Children’s Special Investigation Unit	2, 3
Department Information Security Officer I	4
Information Technology Manager II	4
Senior Information Resource Specialist	4
Information Technology Specialist I	4
Information Technology Supervisor	4
Inspector General	1, 2, 3
Chief Deputy, Inspector General	1, 2, 3
Deputy Inspector General	9
Assistant Inspector General	9
<u>BOARD OFFICES</u>	
Supervisor's Chief Deputy (UC)	1, 2, 3
Supervisor’s Assistant Chief Deputy (UC)	1, 2, 3
Supervisor's Senior Deputy (UC)	1, 2, 3
Supervisor's Deputy (UC)	1, 2, 3
Supervisor's Assistant Deputy III (UC)	1, 2, 3
Supervisor's Assistant Deputy II (UC)	1, 2, 3
Supervisor's Assistant Deputy I (UC)	1, 2, 3

LOS ANGELES COUNTY BOARD OF SUPERVISORS

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Supervisor's Chief of Staff (UC)	1, 2, 3
Supervisor's Assistant Chief of Staff	1, 2, 3
Supervisor's Deputy IV	1, 2, 3
Supervisor's Deputy III	1, 2, 3
Supervisor's Deputy II	1, 2, 3
Supervisor's Deputy I	1, 2, 3
Any position in a Supervisorial Office functioning in the capacity of a position in the Supervisor's Deputies Series whether performing the duties on a full-time, part-time or 120 day retiree basis	1, 2, 3
Consultants/New Positions*	11

A COUNTY SUPERVISOR, BY LAW, IS REQUIRED TO FILE PURSUANT TO GOVERNMENT CODE SECTION 87200 ET SEQ. AND IS NOT INCLUDED AS A DESIGNATED POSITION IN THE DEPARTMENT'S CODE.

*Consultants/or New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Officer, or his or her designee, may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

CHILD SUPPORT SERVICES DEPARTMENT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

CHILD SUPPORT SERVICES DEPARTMENT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CHILD SUPPORT SERVICES DEPARTMENT

EXHIBIT "A" (Cont'd)

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which effect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Director or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)

**CHILD SUPPORT SERVICES DEPARTMENT
EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Administrative Deputy	1, 2, 3
Administrative Services Manager II	1, 4
Administrative Services Manager II, Contracts/Procurement	4
Area Administrator	2, 3
Assistant Administrative Deputy	1, 2, 3
Attorneys (Acting as Division Chiefs)	4
Attorneys (Assigned to the Department's Executive Office)	4
Chief Deputy Director	1, 2, 3
Consultants/New Positions*	5
Data Processing Manager	4
Departmental Human Resources Manager II	2, 3
Departmental Information Security Officer I	4
Deputy Director, Branch Operations	2, 3
Director	1, 2, 3
Division Administrator	2, 3
Executive Assistant	4

**CHILD SUPPORT SERVICES DEPARTMENT
EXHIBIT "B" (Cont'd)**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Fiscal Officer I	2, 3
Head Attorneys, Branch Operations	2, 3
Safety Officer I	2, 3
Supervising Administrative Assistant II (Customer Finance Services)	4
Supervising Administrative Assistant II, Fiscal Mgmt.	4
Supervising Administrative Assistant III, Fiscal Mgmt.	4

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

HAWTHORNE SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

HAWTHORNE SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

HAWTHORNE SCHOOL DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency. (See footnote for clarification.)

CATEGORY 6

Persons in this category are those Individuals who perform under a charter agreement the duties of any position similar to that of any designated position on Hawthorne School District's Conflict of Interests code and shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head or his or her designee.

HAWTHORNE SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Superintendents	1, 2, 3
Associate Superintendent-Pupil Services	1, 2, 3
Charter School Board Member	1, 2, 3
Charter School Entity	6
Chief Business Official-Business Services	1, 2, 3
Consultants/New Positions*	5
Director, Facilities, Maintenance and Operations	1, 4
Director of Fiscal Services	4
Director of Pupil Services	4
Director of Special Education	4
Director of Special Projects	4
Director of Technology	4
Food Services Director	4
Purchasing Director	4
School Board Member	1, 2, 3
Superintendent	1, 2, 3

HAWTHORNE SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest
of the

RIO HONDO COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et. seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of statements filed by its Members of the Board of Trustees and the Superintendent/President and forward the originals of such statements to the Executive Officer of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

RIO HONDO COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

RIO HONDO COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statement of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interest, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent/President or his or her designee of the agency. (See footnote for clarification.)

RIO HONDO COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Director, Facilities Services	1, 4
Associate Dean Public Safety	4
Consultants/New Positions*	5
Dean, Career Technical Education	4
Dean of Counseling and Student Success	4
Dean, Institutional Research & Planning	2, 3
Dean, Student Affairs	4
Dean, Public Safety	4
Director, Contract Management and Vendor Services	1, 2, 3
Director, Information & Technology Services	4
Director, Student Life	2, 3
Director of Accounting	4
Director of Community and Governmental Relations	4
Director of Facilities Services	1, 4
Director of Financial Aid, Scholarship and Veterans Services	2, 3
Director of Human Resources	2, 3
Director of Marketing and Communications	4
Director of Public Safety	4
Risk Manager	4
Manager, Maintenance & Operations	4

RIO HONDO COMMUNITY COLLEGE DISTRICT
EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Superintendent/President	1, 2, 3
Vice President, Academic Services	2, 3
Vice President, Finance & Business	1, 2, 3
Vice President, Student Services	2, 3

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent/President or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Public Officials Who Manage Public Investments

It has been determined that the positions shown below manage public investments and must make disclosure pursuant to Government Code Section 87200 et seq.

Members of the Board of Trustees

EFFECTIVE DATE:

Conflict of Interest Code
of the

SULPHUR SPRINGS SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its School Board Members, and its Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SULPHUR SPRINGS SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Person in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote for clarification.)

SULPHUR SPRINGS UNION SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 4
Assistant Superintendent, Instructional Services	4
Director, Special Education	4
Assistant Superintendent, Personnel/Pupil Services	2, 3
Director of Curriculum and Instruction	4
Director of Facilities & Projects	4
Manager, Fiscal Services	1, 4
Manager, Technology Services	4
Transportation Manager	1, 4
Consultants/New Positions*	5

SULPHUR SPRINGS UNION SCHOOL DISTRICT

EXHIBIT "B" (Cont'd.)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE: